



| 1501 Queens Rd. | Charlotte, NC 28207 | 704.376.5208 |

Dear Children's Circle Families,

May 17, 2017

We are excited your child will be joining us for the 2017-18 school year. A new school year means new forms to complete! Please find enclosed the forms required for enrollment. You can email these forms, mail them or bring them by the preschool office **on or before June 30.**

REQUIRED FOR ENROLLMENT

- Student Enrollment Packet
- Medical Report and Immunizations Records—*if you do not have this completed by June 30, it must be turned in by our 30th day of school or your child cannot remain enrolled - NC General Statute 110-91 (1)*
- Child Account Information Sheet - please indicate any changes directly on the sheet
- Tuition Payment Policy Agreement
- Tuition Payment Options and Authorization

OTHER ONLINE FORMS (available at www.thechildrenscirclepreschool.org)

- *Carpool Form (if you plan to carpool with another family, this may be turned in at the first of the school year)*
- *Allergy Alert/Special Care Form (if your child has a special need due to allergies or other medical concerns)*

The next tuition payment for the 2017-18 school year is due on August 1 and will be applied towards September 2017 tuition. The full payment schedule can be found on our preschool website.

New This Year...We are offering the ability to pay for tuition via Visa or MasterCard through Tuition Express. There is an additional 3% per transaction fee for this service to offset the credit card fees. Refer to enclosed Payment Option and Authorization form to select this option.

Your child's teachers will contact you during the last week of August with classroom information, and, at that time, ask you to complete a Child Acquaintance Form to bring to Open House.

Thank you for your attention to these important details. Please contact The Children's Circle office at 704-376-5208 or via email with any change in your intention for enrollment or if you have any questions. We look forward to another wonderful year "around the Circle!"

Sincerely,

Susan Wade
Director
swade@mpumc.org

Patty Matthews
Director's Assistant
pmatthews@mpumc.org



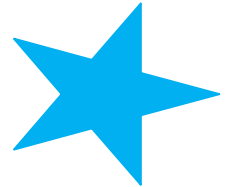
Fall Open Houses and First Days of School Info on Back!





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Open Houses and First Days of School



Tuesday, September 5

9am-10am: Open House for MW Toddlers

10am-11am: Open House for TTH 2s, M-TH 3s, M-TH 4s

11am-12pm: Open House for TTH Toddlers

Wednesday, September 6

First Day of School for MW Toddlers **Only**

10-11am: Open House for MWF 2s, MWF 3s, M-F 4s, TK

Thursday, September 7

First Day of School for TTH Toddlers, TTH 2s, M-TH 3s, M-TH 4s, M-F 4s, TK

Friday, September 8

First Day of School for MWF 2s, MWF 3s

Please Note:

- Toddlers and 2s will have ease-in days until September 14; pick up at 11:30am on ease-in days.
- Carpool for 3s and 4s begins Monday, September 11.
- Practice carpool for 2s is on Wednesday, September 13 and Thursday, September 14. Regular carpool for 2s begins Friday, September 15.